

## **PMC Board Meeting**

**July 2, 2008**

Present: Kesa Labanowski (Co-President), Chrissy Minick (Co-President), Ruth Thompson Mann (Treasurer), Kelly Smith (Webmaster), Veronica Blaustein (Vice President), Michelle Donnelly (Program Coordinator), Sheri Chlebowski (Program Coordinator, Club Scrapbook and Club Photographer), Julie Lannert (New Member Coordinator)

Absent: Kali Sklove (Secretary), Corrina Lozanov (Playgroup Coordinator), Victoria Skinner (Business Ads), Sara Jehan (Newsletter Editor)

Others in Attendance: Wendy Kelly (Meals in a Pinch), Tanya Orsini (Outgoing Treasurer and incoming Meet and Greet), Jemetha Clark Cosgrove (Professional Association Liaison).

Meeting was called to order at 7:20 p.m.

### **Old Business**

The June Board Meeting minutes were unanimously approved.

### **Update on Board/Non-Board Positions (Chrissy/Kesa)**

- Board positions still open are: Community Liaison, Service Project Coordinator, Publicity, Event Coordinator, Fundraising Coordinator
- Non Board position still open are: resource guide, another meet and greet position
- Chrissy will be posting another announcement on the PMC Yahoo group to solicit volunteers

### **Welcome Social for July-(Michelle and Sheri)**

- This is planned for Sat, July 12<sup>th</sup>, movies in the park, movie is "Bee Movie." Location: McNear Park
- Pizza will be ordered from Romeo's and available to members at no charge
- 25 pizzas assorted pizzas will be delivered
- Pizza will be delivered around 6pm.
- PMC is a sponsor of the movies in the park!
- PMC t-shirts and Haus Fortuna gift certificates will be handed out
- Sheri will send another email to the PMC Yahoo group as a reminder of the upcoming event.

### **Treasurers Report (Ruth)**

- Tanya gave the report
- Spring Tea earned \$4685
- Tanya can email report if you need more detail, not sure how much needs to be included
- \$75 additional money came in for Isabel's family, this will be sent to them.
- No additional questions came up from report review

### **New Business:**

#### **Budget Proposal (Chrissy/Kesa)**

- Budget and proposed changes were reviewed.
- A few general questions were asked but overall everyone was fine with the budget.

### **PMC Storage Unit (Chrissy)**

- Chrissy, Sheri, Wendi and Rachel spent time cleaning out the PMC storage unit. It is now all clean and well organized. Thanks!

### **PMC Scrapbook (Sheri)**

- Sheri brought the PMC scrapbook that she created. It looked great! It was passed around the room. She will be bringing it to all events where she photographs for others to enjoy. Events she can't make she'll have someone else bring the book.
- If you'd like to order a book please contact Sheri for info.

### **Family BBQ (Michelle)**

- Tentative date is Fri, Aug 15<sup>th</sup> at Elim.
- Need to work on setting up entertainment; everyone liked the Music and Karate last year.
- Sheri mentioned we need more Veggie dogs this year!

### **Fall Carnival (Kesa/Chrissy)**

- We have no event coordinators, we will post looking for people to coordinate this event or forego the event if no one volunteers
- Chrissy will be posting the job duties of this position on the Yahoo board again. She is going to emphasize the job can be split up so a person or group of people can pick and work on one event.

### **Planning meeting (Chrissy/Kesa)**

- Remind everyone to work on their proposals/schedules/ideas for the year as the upcoming board meeting is on Monday the 14<sup>th</sup> from 6pm-8pm, Petaluma Creamery.
- Sheri suggested updating the job descriptions on the website to include info under each position re: who should the person be communication with. e.g.: The program coordinator needs to communicate/coordinate with the Event Coordinators, Mom Connect team, newsletter team (including calendar person), etc.

### **ACS Relay for Life (Chrissy/Kesa)**

- Veronica and Victoria still heading it up
- Activities and Entertainment planned: face painting, Marianne Music, James K (2pm), Art projects, Jumpy House
- Discussion about having art projects that are geared also towards older kids
- Date: Sept 13<sup>th</sup>

### **PMC @ Weds night Farmers Market (Chrissy)**

- PMC will be running the Plant a Seed booth at the farmers market on July 9<sup>th</sup> and Aug 13<sup>th</sup>.
- Chrissy to send another email out to PMC Yahoo board to get volunteers to help with the booth.

### **Newsletter**

- July 10<sup>th</sup> is the deadline for the Aug. newsletter
- Theme is Child Development.

Meeting was adjourned at 8:20 p.m.